

July 2009

Dear Students and Parents:

As the end of summer approaches, it is time to think about the fall and the opening of school. Please take some time to read all the enclosed information, as it will help minimize difficulties and hopefully make your transition to Academy life a smooth one.

Registration and orientation for **all new students** will take place on **Tuesday, September 8th**. **All returning dormitory students** will register on **Wednesday, September 9th**. **Campus housing will not be available until Monday, September 7th, and we ask that you please make your travel plans accordingly.**

Students wishing to participate in all or part of pre-season athletics should contact Mrs. Sue Thurston, **Athletic Director, as soon as possible, at (207) 935-2031**, or Mr. David Turner, **Dean of Residential Students at (207) 935-2001, Ext. 3142** to make arrangements. Pre-season practice begins on **Monday, August 17th**, and all boarding students are welcome to participate. **Students should also check with the Head Coach of their sport to determine when/if they should arrive for preseason.** Homestays are only available to students participating in pre-season athletics. However, space is limited and arrangements need to be made **as soon as possible**. Students arriving early for pre-season athletics **must abide by all Academy rules and policies.**

Please review the school calendar and vacation schedule. It is important to make air travel arrangements as soon as possible. **All dormitories are CLOSED during vacations and students should plan accordingly.**

Other information, including the **dress code**, attendance policy, a copy of the Student/Parent Handbook, beach permission slip, and smoking policy is enclosed. Please take time to read these enclosures carefully.

I hope the remainder of your summer is enjoyable. If you have any questions or concerns, contact me at the Academy.

Sincerely,

David J. Turner
Dean of Residential Students

Enclosures

FRYEBURG ACADEMY ATTENDANCE POLICY

Students accumulating unexcused class absences may receive the following punishments:

1. Accumulation of 10 unexcused **class absences** in one semester will result in a Judicial Board and possible suspension.
2. Accumulation of 25 unexcused **class** absences in the same semester will result in a Judicial Board hearing and possible expulsion/suspension for the remainder of the semester. Credit for that semester may be denied.
3. In school suspension or dorm restriction may be used after 5 class absences or habitual tardiness.

Students are responsible for collecting and completing all missed assignments.

FRYEBURG ACADEMY DRESS CODE

Dress

Concern for personal appearance is an indication of self-respect and of courtesy toward others. The following details what can be worn during the school day. Failure to comply with the dress code will be treated as insubordination. If a student is not sure if something may or may not be worn, he/she should check with a faculty member or administrator before wearing it to school.

Shirts, Blouses, Tops

Acceptable: Collared shirts: full button down or polo style shirt, buttoned; sweaters, sweatshirts, turtle necks, or jersey dress shirts.

- Appropriate fit
- Covers midriff - must be "tuckable" in length
- Covers shoulders - no spaghetti straps, tube tops, or muscle shirts
- Free from writing or graphics of any kind with the exception of logos/ words that can be covered by a hand. Sweatshirts with larger

writing/ graphics that promotes schools, colleges, or athletic teams is also acceptable.

Unacceptable: T-shirts, sheer (see-through) material, low neck lines (cleavage), visible undergarments (including camisoles), clothes that are tattered, ripped or have holes.

Pants/Skirts/Shorts

Acceptable:

- Dress/khaki pants, jeans, cargo pants, corduroy
- Shorts and skirts no shorter than mid-thigh
- Appropriate fit
- Free from writing or graphics of any kind

Unacceptable: Visible undergarments, pants/skirts/shorts worn lower than the hips or skirts/shorts shorter than mid-thigh, clothes that have holes, rips or are tattered. Sweat or athletic pants/shorts/ skirts and pajamas.

Shoes

- Foot apparel must be worn at all times for safety purposes. School administrators will use their discretion in prohibiting anything that interferes with safety.

Accessories

- Hoods, hats, and sunglasses cannot be worn in any buildings
- No materials that could pose a safety hazard including, but not limited to: chains, spiked clothing and accessories, or chokers can be worn on campus.

Other Issues

- Gang-related apparel, including insignias, colors, mottos, or symbols is considered inappropriate for school attire and is prohibited. School administrators have the authority to prohibit any other messages that they determine to be disruptive to the school's learning environment.
- At public, non-athletic events such as concerts, lectures, formal dances and visits to other schools, students must dress appropriately.

SMOKING AND TOBACCO POLICY

Fryeburg Academy is a smoke free campus. Furthermore, boarding students are prohibited from smoking (or using tobacco products) **on campus** and in the following areas:

- On the corner of Main and Bradley streets.
- Between Bradley and Stuart streets
- On or across from Bradley Street.
- **In, across from, or adjacent to the Cemetery (located behind Hastings Hall)**
- In Perry Park (across from Frye Hall)
- Any area adjacent to Fryeburg Academy property
- **Smoking in any Academy building (dormitories, etc.) will result in a Judicial Board hearing and possible suspension or expulsion.**
- Fryeburg Academy reserves the right to prohibit boarding students from smoking anywhere, at any time.

Students are also prohibited from possessing any tobacco product. **All such products may be confiscated.** Penalties for violation of the smoking and tobacco policy may include:

First violation: In School Suspension (ISS, occurs on Tuesday's and Thursday's from 2:45 pm to 4:45 pm) or work detail.

Second violation: In School Suspension (ISS) and/or dorm restriction and/or work detail.

Third or subsequent violations: Students are referred to a Judicial Board and may result in dorm restriction, ISS, suspension, work detail, civil summons, a combination of the aforementioned, or expulsion.

The Smoking and Tobacco Policy will be amended as needed.

VACATION TRAVEL INFORMATION 2009-10

VACATION SCHEDULE

THANKSGIVING VACATION:	Depart: Friday, November 24 th Return: Sunday, November 29 th
CHRISTMAS VACATION:	Depart: Friday, December 18 th Return: Sunday, January 3, 2010
FEBRUARY VACATION:	Depart: Friday, February 12 th Return: Sunday, February 21 st
APRIL VACATION:	Depart: Friday, April 16 th Return: Sunday, April 25 th

Students are expected to make travel arrangements accordingly.

COMMENCEMENT: Sunday June 6th. Seniors depart by 6 p.m.

UNDERCLASS EXAMS: Monday June 7th through Thursday June 10th.

ALL STUDNENTS MUST DEPART BY THURSDAY JUNE 10TH.

During vacations, the campus is closed to all students. However, transportation to and from the Portland, ME jetport and bus terminals is provided. There is direct air and bus service from Portland to Boston, MA. Students in need of vacation transportation must sign up in the Dean's Office. There is a charge for transportation.

We recommend that vacation arrangements be made as early as possible. This is especially important for students traveling overseas during the Christmas Vacation. We realize that there might be times when it is impossible for your child to travel home for vacation. Below is a list of possible alternatives.

Alternatives

1. Go on a school sponsored trip (if offered). There is a cost for these trips.
2. Spend the vacation with a friend currently attending Fryeburg Academy.
3. Visit family or friends of the family living within traveling distance from the Academy.

We are willing to *assist with students' vacation arrangements. However, it is the parents' responsibility to make certain that appropriate vacation plans are made.*

***** Students MAY NOT spend vacation at a hotel or condo in the Carroll or Oxford Counties, unless accompanied by a parent.**

INFORMATION FOR STUDENTS AND PARENTS

TUITION

Please be aware that students will not be permitted to register on September 2nd if the first installment, according to the payment plan selected on the Enrollment Agreement, has not been made. After the beginning of school, any questions regarding tuition or expenses should be directed to the Business Office at (207) 935-2001.

MEDICAL CARE

In the event of illness, the student will report to the school nurse in the infirmary on campus. In all cases requiring a doctor, the nurse will refer the student to an appropriate physician. When referrals are made, it will be the doctor's judgment that shall determine when a situation requires the notification of the parents. All medication shall be dispensed in the infirmary. If your son/daughter requires medication on a regular basis, please notify the nurse during registration.

STUDENT BANK

The Academy has made arrangements with Key Bank to provide banking services for our students. Students are required to maintain a medical emergency account with the school.

STUDENT TRAVEL

At the start of each vacation period and after school on Fridays, the Academy will provide transportation to Portland for those students using public transportation out of Portland. Students returning via Portland and needing transportation from Portland back to campus must make arrangements in advance. There is a charge for all transportation services provided by the Academy.

Parents and students are reminded that students will receive a grade of ZERO for all work missed as a result of leaving early or returning late from vacations unless prior permission has been granted by the Dean of Students.

DORMITORY ROOM CARE

Students are responsible for the upkeep and cleanliness of their rooms. Students may not write on or otherwise mark dormitory room walls. Student rooms will be inspected on a daily basis.

Occupants of dormitory rooms will be held liable for damage done within their rooms. When responsibility for dorm damage cannot be placed, the cost of repair will be divided among all students residing in the dormitory. Charges will be drawn from the "dorm damage deposit" which is payable with the first semester bill. The unused amount will be refunded.

Due to fire hazard, students are not permitted to use hot plates, toasters, rice cookers, candles, incense, irons or sunlamps, etc. in their rooms. Students may not bring a TV, VCR, or microwave oven to the Academy. Students who are found to be in possession of these appliances will have them confiscated.

PERSONAL PROPERTY

The Academy disclaims any responsibility for the personal property of students. By the enrollment of a student at the Academy, parents and guardians agree to hold the Academy free from any claims for the loss or damage to personal property of any student. We strongly advise parents or guardians to add coverage on their own policies for "property away from premises" for students' personal belongings. Items requiring extra security, such as passports, tickets, and travelers' checks, may be placed in the school safe in the Dean's Office. It is

recommended that students keep their doors locked whenever they are not present.

LINENS AND LAUNDRY

Norway Laundry provides a laundry service at an additional charge. Students who do not take this service are responsible for providing their own sheets, blankets, pillows, pillowcases, and towels. There are washing machines and clothes dryers located on each dormitory floor for students' use.

AUTOMOBILES

Automobiles and motorcycles are not permitted at Fryeburg Academy. Students may not have or store automobiles or motorcycles in Fryeburg or its vicinity for their use. Boarding students are prohibited from riding in automobiles unless granted permission by the Dean of Students.

OFF CAMPUS PERMISSION

Students wishing to go away from campus for a non-school sponsored visitation must:

1. Obtain permission from parent by Thursday before the weekend.
2. Have an invitation from the host family by the end of the school day on Thursday.
3. Submit a weekend permission slip to the Deans' office by Thursday. Forms may be obtained from the Deans' Office.
4. Be granted permission by the Dean of Students. The Academy reserves the right to deny off campus permission to any student.

IMPORTANT TELEPHONE NUMBERS

Fryeburg Academy	(207) 935-2001
School FAX	(207) 935-4292
Dean's Office	(207) 935-2001 (Ext. 3142)
Dean's Home	(207) 935-4486
Athletic Director's Office	(207) 935-2031
Athletic Director's Home	(207) 935-3608
<i>Athletic Director's Fax #</i>	<i>(207) 935-</i>
Frye Hall	(207) 935-7330
Hastings Hall	(207) 935-7337
Webster Hall	(207) 935-7332
Payson Mulford Hall	(207) 935-7331
Infirmery	(207) 935-2318
Residential Life Office	(207) 935-3183

**Beach Permission
For
Fryeburg Academy
2009-2010**

I hereby give my son/daughter _____ permission to go to Weston's Beach, on the Saco River in Fryeburg, ME, after receiving proper permission from his/her dorm parent. Permission may be denied.
Students may NOT go to the beach after dinner or on weekdays.

I recognize the inherent dangers that exist in an activity of this nature. In light of this, I release Fryeburg Academy and its personnel from any liability due to any injuries incurred while my son/daughter is at Weston's Beach. I realize that this is in reference to an unsupervised visit to the beach during my son's/daughter's free time.

Signed: _____
(Parent or guardian)

Date: _____